ATTACHMENT C

PROJECT PROGRESS REPORT

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** |  | **Project Number** |  |
| **Applicant** |  | **Sector** |  |
| **Research Organization** |  | **Principal Investigator** |  |
| **Reporting Period** | **From** |  | **To** |  | **ILO** |  |
| Has there been a change in Project Scope/Objectives? (mark with an X) If Yes, please outline changes in box below | Yes | No |
|  |  |
| Work objectives completed to date. (Please indicate percentage completion) | Approx. Date(s) |
|  |  |
| Is there any reason to believe some objectives won’t be met? (mark with an X) If Yes, please indicate reasoning below | Yes | No |
|  |
| Has the Project Schedule changed? (mark with an X)If Yes, please outline in box below  | Yes | No |
|  |
| Has the Project Budget changed? (mark with an X) If Yes, please describe changes in box, attach new budget if appropriate  | Yes | No  |
| Type of Change (mark an X aside appropriate category) | Budget Change Description |
| Labour |  |  |
| Materials |  |
| Travel |  |
| Equipment |  |